## **2.4.10**

# Report on Internship Programme School Wise

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# Bhuvan Malti Teachers' Training College

(Affiliated to Aryabhatta Knowledge University & Bihar School Examination Board, Patna) Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road, Motihari East Champaran Bihar-845401 www.bmttc.in

info@bmttc.in

### **Report**

### Middle School Bhawanipur (Boys), Zirat

1) Report on Classroom teaching

Teaching is the centre of all education related topics. So, as a student of the Institute of Education & Research, we had to teach in real classroom environment. Before starting teaching in a real classroom environment, it helps a practice teacher to acquaint them with the process, method, of teaching if they observe a class of a certain level before entering a class as a teacher.

Teacher develops and communicates to student lesson objectives and/or learninggoals that are related to content/academic standards and aligned with the lesson's assessment.



Pupil Teacher demonstrates thorough content and pedagogical content knowledge by providing students with accurate and clear explanations and clarification of misconceptions

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Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

Classroom teaching and learning is a complex, multilayered, and social experience. Many things happen at the same time, and the students and teacher must interpret and process these events with considerable rapidity. Teaching is not a one-way transmission of information; it is the social and psychological activities and responses of each student that determines what he or she learns.



The teacher plays an extremely important role in establishing a meaningful classroom environment for students

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### 2) Report on Mentoring

A student mentor differs in that mentorship relationship is specifically tailored to help students succeed in school. Student mentors may meet weekly with students to encourage, listen and make suggestions on their current activities and classes.



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A mentor assists students in making decisions, but they are available to provide support, knowledge, and instruction over time

Mentors pass on their expertise and experience to you so that you can benefit from it. You may then apply what you've learned in class to your personal and professional life.Mentors are typically well-connected and well-liked, which is why they choose to mentor! They can connect you with their professional network and assist you to put yourself up for career success.



#### A student mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

A student mentor will assist in achieving academic goals. Student mentors may help students with academic, personal, and professional issues, as well as give emotional support when needed. Mentorships provide students with essential skills such as networking, research and internship opportunities, and a unique perspective from someone with greater experience or knowledge in your profession.

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www.bmttc.in

info@bmttc.in

9//1432/2/ (Secretary)

# Report on Time- table

Preparing school timetables must be followed by a well-thought process of prioritising the children's academic performance and the talents, skills and working time of the teachers. It navigates around the two most important stakeholders of your educational institution-teachers and students. Effective timetable management is crucial for the smooth functioning of any educational institution. However, creating and managing school timetables can be a complex task, requiring careful planning and coordination.

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A well-structured timetable ensures that students and teachers have a clear schedule, maximizing learning opportunities and minimizing conflicts

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A Timetable Management Module allows the managers and schedulers of education centres to form school timetables using online scheduling tools effortlessly. A competent Timetable or Classroom Management Tool is a user-friendly platform that allows the teachers to take the liberty of planning or rescheduling. It also inherits the capability of using the auto-planning mode, where an automated timetable generator will be updated when any variation or a new course or teacher is entered into the system or when a student enters his/her or preferred subject selections.

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Counseling is designed to facilitate student achievement, improve student behaviour and attendance, and help students develop socially.





Counselling is frequently given to those who are deemed healthy but who require extra care to handle a few specific situations

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Counselling is often provided to those individuals who are considered healthy, but who need special attention to deal with a few particular situations. Many of the parents have a communication gap with their children, and for which the children find it difficult to deal with some of the simplest issues in life.





Pupil Teachers play an important role in guiding and counselling their students

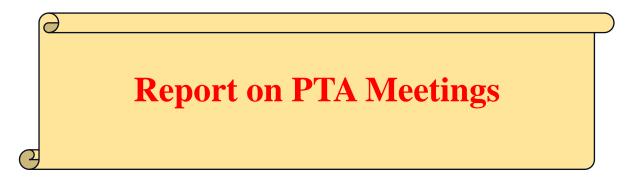
A teacher should have compassion for the student and show interest in their welfare without passing judgement or expressing their personal opinions. Teachers can build a friendly rapport with their children by making them comfortable before engaging in conversation.



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A Parents-Teachers Meeting wasorganised for Class 6-8 students by the respective class Pupil Teacher. The programme formally began with thewelcome address by school Principal

Pupil Teacher Miss Juli Kumari interacted with the students and their parents. She talked on theresponsibilities and duties of both the students and the parents in upbringing thestudents as responsible citizens of the country.



Teacher and parents come together to discuss student's performance and devise ways to enrich their learning experience.



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Pupil Teacher Mr. Nachiketa also highlighted the weak point of thestudents who are not regular for class. He urged the parents to keep track of theirpupils about the friend circle they are in and also check their daily notes given by theteachers. He provided phone numbers of the Professors for the parents to call them ifthey are in a doubt whether he/she is attending the college lectures or not. Pupil Teacher Mr. Ramesh Kumar and Mr. Heeralal assured the parents that everyteacher will give extra efforts and attention if thestudents find any difficulty in any subject.

Parents were encouraged to appreciate student's participation in all academic activities. This helped to create the necessary consciousness among parents to stimulate their interest in the students and the school.

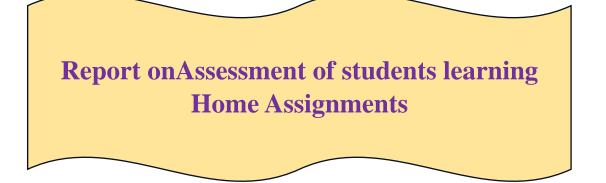


The meeting helped to create better understanding between parents and teachers and build harmonious relationship between the school and the community

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The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.

Assiment of English B Make a list of the 50 most used words are nol you. Good morning, food night, Mummy give me one cyster, IIm sorry, what is your name ?, Thank you so much, what do you speak in english · please give me one glass water. Excuse-me, con I set here, I'm okk, It & delicious. problem; No entry

Heldorfaiends. how 8001 Night BYE. 1 TRANKYO I al of You My Name is=> Aagnya Kumaz My Rold no=>3

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Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most oflearning of distance learners took place through assignments. Academicians workhard to propose such assignments that can help learners to cover course and getvaluable learning experiences in learning process.

CAD Pag My mother · Now nead and enjoy this parm? white a poem in english an decaste it Who sait and watched my infant head Halk through the ball with every Eye on the sonsciented by Part Walls he for as I can be Districts. Superix, and laughter on Atter Because I an the The Jun I'm Alternation You Shan Me. ANS Then sleeping on my crodie bed And teans susceed affection shed my modher When pain and Sickness mademerry The graged upon my heavy eye Name -PROHIK KLEMOD C1098 And wept for Jean that & should die R011900 - 19 My mother Name- Liza Khatun class= Six RallNo= 1 name - Cn-M.S. Bhawani Pux Zisat (Baya) Motifasi Logon-1 My Mothex Who sat and watched met infant head When sleeping on my cradle bed and Teaxs of sweet affection shede my mother When Rain and sickness made me crit Who Grazed uron mit heavy eye and well for fear that I should dier my Mother who san to help me when i fell and would some Pretty story tell or ties The Blace to make it wellen's Mother And can Leves Ceose to be affectionate and kind to thee who was so very Kind do mee my Mothers. Ah nati, the thought i Cannot bear And if God Please me life do shake I have i shall xeward thy Care my Mother! Whites name - ANNTHUSE Name - Ancha Numari class - 6 Rall No - 8

Home assignment is a part of academic work. It provides opportunity for students to learn, practice and demonstrate they have achieved the learning goals.

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### **Report on Assessment of students learning Tests**

Test are an essential tool that helps students to self-assess their academic abilities and areas where they need improvement. By reviewing their performance on exams, students can gain insights into their strengths and weaknesses, which can help them set realistic academic goals and develop strategies to achieve them.

Weekly Test

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- 2) How much money did the poor man have

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Motihari

(ania) Ly ) Weekly Test Pago No. Name > Lakshind (1) Caks> VII Rollans East Shired Union Schject > Real Shouard As vint molihast boys 1 WEEKLY TEST Sub- ENGLISH How much more did the POOS man line? ) The Poor Mon have two Small a 3= Do you butting that Birbal Do you butting that Birbal heally coursed the chaves These well 214/2 works trackly. . -

Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.

Exams are a crucial component of a student's academic journey. It not only helps students to evaluate their knowledge and understanding of the subject but also plays a vital role in building their confidence. Additionally, receiving positive results in exams serves as a morale booster and encourages students to work harder and aim for better scores. Therefore, exams are not only an assessment tool but also a confidence-building exercise for students.

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Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills.

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#### **Report on Organizing Academic and Cultural events**

Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education.



Participation in cultural activities can improve the academic performance of students

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Participating in cultural activities and achieving success in them can boost students 'selfesteem. Each student has their own skills and interests. When they are given opportunities to explore what they are passionate about, it improves their confidence and self-esteem.



Cultural activities can be an effective way to foster commitment among students

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### **Report on Sports**

Sports develop the physical as well as mental strength in students. Daily physical exercise is essential for students because exercise not only helps students to stay healthy, but it also helps to improve their emotional fitness.



Sports are important in schools because it helps to teach various skills to students like leadership, patience, patience, team efforts, and social skills

Sports should be a major part of the school curriculum because if students stay emotionally and physically healthy, they can easily focus on their studies. Students have to participate in school sports to increase confidence, mental alertness, and self-esteem.



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#### Sports help students to increase cardiovascular fitness and also increase bone density

Sports and games are a great way to keep children active and healthy without the need for them to miss out on their academic studies. Moreover, physical activity has been medically proven to increase cognitive and memory functions, which can help children perform better in school.

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## **Reports on Maintaining documents**

Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and upto-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.





Schooldocuments management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern



The school office keeps and preserves these records for use and retrieval of information as needed.

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www.bmttc.in

info@bmttc.in

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### **Report on Preparation of progress report**

A progress report is exactly what it sounds like—a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done.

The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' needs.

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Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari



Principal Bhuvan Malti College of Education Motihari One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

Principal

Bhuvan Malti College of Education Motihari

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🕑 www.bmttc.in

😑 info@bmttc.in

### **Report**

### Utkramit Middle School Basatpur, Motihari

### Report on

### 1) Classroom teaching

Internship program in Teacher Education is of great significance because it ensures the professional preparation of prospective teachers. It provides them a practical opportunity to develop true understanding of the teaching profession and future prospects of working conditions in that profession. This study looks at issues and challenges that the prospective teachers experience during internship program. The study also deals with the perception and experience of the principals of cooperative schools involved in the internship program.



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The Pupil Teacher is teaching the students and solving their problems under the teaching learning process.

The main objective of teaching-learning is to create a conducive classroom environment so that the students learn and grow in more productive ways. Teaching methods are the broader techniques used to help students achieve learning outcomes, while activities are the different ways of implementing these methods. Teaching methods help students: master the content of the course. Teaching helps in transmitting the social and cultural norms, values, beliefs and ideas from one generation to another; It includes evaluation and assessment of learning outcome of students which make them know their strengths and weaknesses.



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The Pupil Teacher is teaching in the classroom and the students are clearing their doubts from the Pupil Teacher

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## Report on Mentoring

Mentoring has become a necessity to resolve problems relating to academics and other related issues faced by the students. Mentoring can build a healthy relationship between the students and teachers in building their discipline, performances and also for the overall positive growth of the students. This batch of students was mentored by me during the pandemic. There was no physical presence of students in the department. They were at home but attending the classes in online mode. Some of the issues and concerns raised by the students were1. Network issues for attending the online classes. 2. Non-availability of books and reference materials. 3. Not being able to perform the practical assignments properly. 4. Other issues were related to anxiety, depression and motivation.



A pupil teacher assists students in making decisions on their problems , but they are available to provide support, knowledge, and emotions over time

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It was indeed a huge task for me as a mentor to tackle such unexpected issues and concerns but I tried my best to deal with each of these issues taking into consideration the problems faced by every individual student. The following are some of the means that I adopted to help and facilitate the problems faced during such difficult times.



A pupil teacher mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

Mentor encourages mentees, helps with problem solving, and uses active-listening techniques. Mentor serves as a guide for mentees' behavior, values, and attitudes. Mentees benefit from engaging with mentor who shares values and deep-level similarity with them. Allows mentees to see themselves as future academics.

Principal Bhuvan Malti College of Education Motihari

Co-ordinator

Teaching Practice/Internship Committee B.M.T.T.C., Motihari



## Report on Time- table preparation

A time table is a detailed plan showing the schedule of time allotment to various subjects and activities. Usually,time table is prepaid for a week, to be repeated.All the work in school is carried out systematically in tune with the time table.The successful working of a school depends on a suitable time table. Hence time table is said to be second school clock.A time table is necessary for the proper management of the affairs of a school. Through this, the head master knows the work every class and every teacher. The time table will help him in carrying out the work of the school effectively.

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A timetable is a structured schedule that outlines the timing and duration of classes and other academic activities

Principal Bhuvan Malti College of Education Motihari





The primary motive behind counseling at school level is to address the emotional, social and behavioral needs of the students. And to create a seamless and friendly environment to help each one of them with different approaches. Always remember that school-based professionals provide counseling and not psychotherapy



Counselling is frequently given to those who are deemed healthy but who require extra care to handle a few specific situations

Principal Bhuvan Malti College of Education Motihari

.Counselling can be helpful for individuals who are experiencing stress, anxiety, depression, or other mental health issues. It can also be beneficial for those who are going through a difficult life change or seeking personal growth.



Child counselling plays an important role in breaking the negative attitudes and help children to inculcate rational thinking. Physical development. Cognitive development. Social development.There might be times when you may counsel students who are victims of bullying, body issues or family issues. In such situations, it is important for you to be empathetic to their problems and guide them with compassion. It is advisable to have an empathetic attitude when listening to them.



Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari



## **Report on PTA Meetings**

The parents teacher meeting is an integral part of a student's life. Moreover, it sheds light on what a student is doing in school. Therefore, it is the school's responsibility to arrange a parents teacher meeting. The school invites parents via a formal letter in parent-teacher meetings. Moreover, this letter has all the details about the meeting. Hence, the school must write it appropriately. For instance, we have given parents teacher meeting format for you. This format will help you write a good letter inviting the parents.





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#### Teacher and parents come together to discuss student's performance and devise ways to enrich their learning experience.

School and students work hard to outshine in exams. Moreover, parents must also know how their children are performing. For instance, teachers usually keep track of every student's academic, social, and mental growth. Therefore, to showcase all of these, schools arrange parents teacher meetings.

On the other hand, parents are also eager to hear about their children. Therefore, you have to invite them to the school. Parents teacher meeting format is tricky as you and the parents have limited time.



The meeting helped to create better understanding between parents and teachers and build harmonious relationship between the school and the community

Principal Bhuvan Malti College of Education Motihari

Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari



### Report on Assessment of students learning Home Assignments

An Assessment Report is the culmination of the assessment cycle. In it you will document the path that you have taken from the initial considering and writing of learning outcomes to your analysis of evidence and conclusions. The outline for the assessment report should look very similar to the assessment plan. The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.





उटक मत मारजनिक विद्यालय वस्तर अटक फत मारमानेक विवालम वस्तपुर नाम- नहा जमाव- कहा त्यह क्रिंग स्ट्राइल्ड नि किर्म कहते हैं जोर मह फिरन होते हैं। से आप बीका को बेलाजन के ही ते है। यांबादान के बिना जीवन राही है। यांबादान के मुल्य तीन र्स्टा के प्रकार का वर्शना करे उर्तरम के आसाद घर (1) उर्तर (1) बेलट विला जिस्सी पा क्रेसे से गरक उर्तर पाइनामी है। बहा योग नरी हा अन्द्रवेद कहवामी है। टेंज के आसाद पर (1) मेल (1) फर्स्सार कामी खेरचना के आसाद पर (1) मेल प्राण्य कामी खेरचना के आसाद पर (1) मेल उर्त्सा कि कार्ट है। 11) दोसट (14) कार्यामी इन्हाहि इर्द्स जलाट है। अन्न उताहान करा है मत्रान्वनिर्मत स्वतिम्हरणीय मतम्हरणीय स्वतं अनवन्द्ररणीय दि कहते मानव के आधिक जीवन का एक यन आनव के आपर्थक जीवन का एक प्रख्ने के पे वन विकिन्त भूकार के लाखाया के के प्रमुद्ध जीव जनुवा को जाजय प्रदेग क ने जो जाज आही है. वह सेत्र भूर प्राह्मत बर ये येड योदी उजार जाते हैं. ये हमारे इन्द्रतों को पुरा करूने में लहायक है वालाधन के आधार पर नवीकरणी और अन पायन है। येथे प्राकृतिक खेवाधन जिनकी ते प्राकृतिक छप छे हो नवीकरणीय दीवाधन क पाद्धन जिनके जडार वीमित है कि बार उपग्रेत भुति के वर्जी लग जारे है, जनवीकरणीय संवाद वर्ता की उपयोजिता को लिखे-हजारे जीवन ही कन के विजिन्न प्रकाट के उपयोग है, जोकन के होत के हुए है, तहर नि के लिए, कृष्य जात की सार के लिए तक भारत के लिए क्र के बड़न लाहूक पंसाचन कहा जाता है दुखा, जल, अंग, बहिज में इ सजाद होने है, ज्याना Hotley है कहने हैं"। ह वर्ष चरेंदे को दे पहला से जिन फ ज कोई उसे को पर जाने के बाह उस्तों हैं, ते बोड़ा देद के बाह तो होरें-तने ज़मना हैं, उसे कींवाका कहते है 12-20 हारक का नर्भन करे

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Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most of learning of distance learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and get valuable learning experiences in learning process.

Principal > B. M. Teacher's Training College - Motihari •

प्रकार हे २६ की शिका की तिक्रेजता पाई जाती है। गणजा में तीन मुख्य संघटक ग-दिक्रिली को शिषण-इत्य तथा दुख्य तथा के द्रफण की सुझालित गन्मशुरूक कहा जाता है। न भौतिक आरुधर कहा जाता है। बुसारी फ्रिया से रसी पर

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Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari



### Report on Assessment of students learning Tests

Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. An assessment exam, also known as an assessment test or evaluation exam, is a standardized method of measuring an individual's knowledge, skills, or abilities in a specific subject or field. Assessment exams are typically used to evaluate student learning, employee performance, or professional competency. They can take many forms, such as multiple-choice questions, open-ended questions, or performance tasks.

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Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills. Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.

अर्थतादे उत्तर के () बोरान के भुष्ट्र वीदक तत्वी के नाम लिखे। वितिर akti NO रेशकिल 04 गुक्सीवाज देन आप करता कासकी है )कुपावर्ण के जाव था। जायल हा त र क्रोंत्वया है। दुसा ये जवरहते है।क र हसार खारुष के दिवर हाजिका एक भुदिया क्रमारी 37

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Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

Principal Bhuvan Malti College of Education Motihari NCTE Code No- ERCAPP1413 (B.Ed.)



🔍 www.bmttc.in

(a) info@bmttc.in

## **Report on Organizing Academic and Cultural events**

Today, organizations not only look at a candidate's academic achievements, but also their participation in cultural activities. These activities help students develop a range of skills and knowledge in different contexts and more importantly, allow them to learn about themselves. Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education.





Cultural activities are non-academic pursuits that provide students a platform to explore their interests and develop aesthetically, artistically, historically, intellectually, or socially. Different types of activities are carried out in schools, such as sports, dance, painting, music, festival celebrations, and photography are important for the overall development of the children.





Cultural activities can be an effective way to foster commitment among students

Principal Bhuvan Malti College of Education Motihari



2012

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### ERCAPP2465 (D.El.Ed) van Malti Teachers' Training Col

(Affiliated to Aryabhatta Knowledge University & Bihar School Examination Board, Patna) Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road , Motihari East Champaran Bihar-845401 www.bmttc.in

info@bmttc.in

## **Report on Sports**

Sports are very essential for every human life which keeps them fit and fine and physical strength. It has great importance in each stage of life. It also improves the personality of people. Sports keep our all organs alert and our hearts become stronger by regularly playing some kind of sports. Sports develop the physical as well as mental strength in students. Daily physical exercise is essential for students because exercise not only helps students to stay healthy, but it also helps to improve their emotional fitness.



Principal Bhuvan Malti College of Education Motihari

Practice/Internship Con B.M.T.T.C., Motihari

## Sports are important in schools because it helps to teach various skills to students like leadership, patience, patience, team efforts, and social skills

Sports should be a major part of the school curriculum because if students stay emotionally and physically healthy, they can easily focus on their studies. Students have to participate in school sports to increase confidence, mental alertness, and self-esteem.





Sports help students to increase cardiovascular fitness and also increase bone density

Sports and games are a great way to keep children active and healthy without the need for them to miss out on their academic studies. Moreover, physical activity has been medically proven to increase cognitive and memory functions, which can help children perform better in school.



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9771432727 (Secretary)
7766919645 (Principal)

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Bhuvan Malti Teachers' Training Co

(Affiliated to Aryabhatta Knowledge University & Bihar School Examination Board, Patna) Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road, Motihari East Champaran Bihar-845401

info@bmttc.in

## **Reports on Maintaining documents**

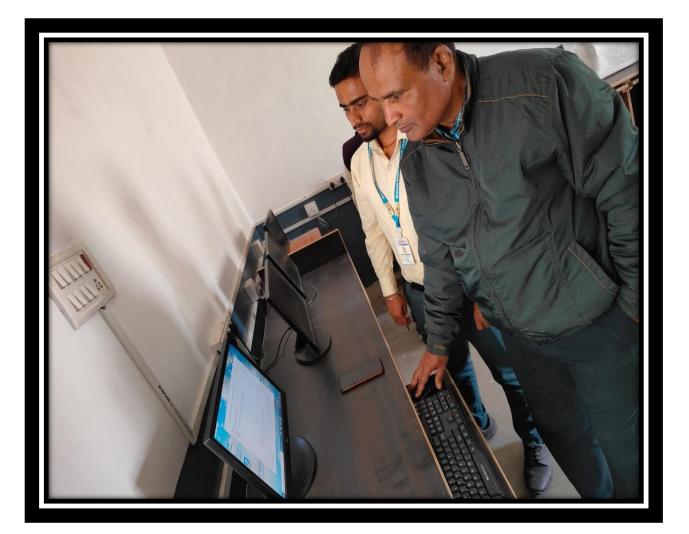
Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and up-to-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.







School documents management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern



Maintaining documents help students to understant how to make student documents and where he store

Principal

Bhuvan Malti College of Education Motihari

Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

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# Bhuvan Malti Teachers' Training Colle

(Affiliated to Aryabhatta Knowledge University & Bihar School Examination Board, Patna) Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road, Motihari East Champaran Bihar-845401

#### www.bmttc.in

info@bmttc.in

### **Report on Preparation of progress report**

A progress report is exactly what it sounds like—a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done.

The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' needs.

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Principal

Bhuvan Malti College of Education Motihari

Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

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ana Gire		राहल अभार			क, स	вí.	संदर्भ	गूल्यांकन वह्ले अग्रिही	स्मोधप्र	37281
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सामग्री प्रापित सि विग दिन्द रिपेस रिपेस रिपेस स्विज्यी सम्बद्धिक	संव 2 8/ उर्दु)	भाग-॥ अर्द्धवार्थिक एवं वार्थिक मूल बर्दधवार्थिक पुरुषकिन-काल (विषयवार पुर्णाक-so) हेड 3 A A A A	6 1 ० हूँ-1 ० २.3 वार्कन परिणाम वार्षक मूल्यांकन-वार्व (विषयवार पूर्णाक-50) हेव 4 . C	9   02.  013 वार्षिक परिणाम (विषयवार पूर्णाक-100 येड 5 5		13 14 संकेतर	ক : A - ৰমুনে अच्छा D - प्रयास की आवश्य 1णित किया जाता है कि	B-अच्छा C कता E प्रमाण-पत्र टुल-उमार हे तथा निशल्क औ	- विशेष प्रयास र अनिवार्य बाल शि	
रतमा प्रापित   गण्ड (हि- राणित राजेप्स) मामाजिपक देखान	श्रीय १९व २ दी/ चर्नु)	भाग-॥ अर्दवार्षिक पूर्व वार्षिक मुल बर्दबार्षिक मुल्यांकन-शितम्बर (विषयवर पूर्णांक-२०) हेव 3 <u>A</u> <u>Q</u> A	<u>६ २०३२ - २२३</u> वाकन परिणाम वाविक पुरुषांकन-सार्म (विषवक पुरुषांकन-50) हेव         	7   02-023 बार्षिक वरिण्यम (विषयवार पूर्णाक-100 येड 5 <u>द</u> C-		13 14 संकेतर	ক : A - ৰমুনে अच्छा D - प्रयास की आवश्य 1णित किया जाता है कि	B-अच्छा C कता E प्रमाण-पत्र टुल-उमार हे तथा निशल्क औ	- विशेष प्रयास र अनिवार्य बाल शि	ने वर्ग VII क्षा का अधिका
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One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

Principal Bhuvan Malti College of Education Motihari

Aufta

Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

2012

### ERCAPP2465 (D.El.Ed) Malti Teachers' Training

(Affiliated to Aryabhatta Knowledge University & Bihar School Examination Board, Patna) Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road , Motihari East Champaran Bihar-845401 www.bmttc.in

info@bmttc.in

### **Report**

## Govt. Middle School , Teliyapatti , Motihari

#### **Classroom teaching**

Teaching is the centre of all education related topics. So, as a student of the Institute of Education & Research, we had to teach in real classroom environment. Before starting teaching in a real classroom environment, it helps a practice teacher to acquaint them with the process, method, of teaching if they observe a class of a certain level before entering a class as a teacher.

Teacher develops and communicates to student lesson objectives and/or learning goals that are related to content/academic standards and aligned with the lesson's assessment.





Pupil Teacher demonstrates thorough content and pedagogical content knowledge by providing students with accurate and clear explanations and clarification of misconceptions



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Classroom teaching and learning is a complex, multilayered, and social experience. Many things happen at the same time, and the students and teacher must interpret and process these events with considerable rapidity. Teaching is not a one-way transmission of information; it is the social and psychological activities and responses of each student that determines what he or she learns.



The teacher plays an extremely important role in establishing a meaningful classroom environment for students

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## **Report on Mentoring**

A student mentor differs in that mentorship relationship is specifically tailored to help students succeed in school. Student mentors may meet weekly with students to encourage, listen and make suggestions on their current activities and classes.





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#### A mentor assists students in making decisions, but they are available to provide support, knowledge, and instruction over time

Mentors pass on their expertise and experience to you so that you can benefit from it. You may then apply what you've learned in class to your personal and professional life. Mentors are typically well-connected and well-liked, which is why they choose to mentor! They can connect you with their professional network and assist you to put yourself up for career success.



#### A student mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

A student mentor will assist in achieving academic goals. Student mentors may help students with academic, personal, and professional issues, as well as give emotional support when needed. Mentorships provide students with essential skills such as networking, research and internship opportunities, and a unique perspective from someone with greater experience or knowledge in your profession.

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## **Report on Time- table preparation**

Preparing school timetables must be followed by a well-thought process of prioritising the children's academic performance and the talents, skills and working time of the teachers. It navigates around the two most important stakeholders of your educational institutionteachers and students. Effective timetable management is crucial for the smooth functioning of any educational institution. However, creating and managing school timetables can be a complex task, requiring careful planning and coordination.

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A well-structured timetable ensures that students and teachers have a clear schedule, maximizing learning opportunities and minimizing conflicts

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A Timetable Management Module allows the managers and schedulers of education centres to form school timetables using online scheduling tools effortlessly. A competent Timetable or Classroom Management Tool is a user-friendly platform that allows the teachers to take the liberty of planning or rescheduling. It also inherits the capability of using the auto-planning mode, where an automated timetable generator will be updated when any variation or acourse or teacher is entered into the system or when a student enters his/her or preferred subject selections.

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A timetable is a structured schedule that outlines the timing and duration of classes and
A timetable is a structured schedule that outlines the timing and utility ion of classes and
A timetable is a structured schedule that outlines the timing and duration of classes and other academic activities.

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class-1+2

school

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1-50ms -1+2

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school

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Partima

class-4

Puronima Kri

class - 1+2

school

Manora

class=4

Mina mina

class-1+2

school

class=4

mina

edass-1+

School





Counseling is designed to facilitate student achievement, improve student behaviour and attendance, and help students develop socially.



Counselling is frequently given to those who are deemed healthy but who require extra care to handle a few specific situation.

Counselling is often provided to those individuals who are considered healthy, but who need special attention to deal with a few particular situations. Many of the parents have a

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communication gap with their children, and for which the children find it difficult to deal with some of the simplest issues in life.

#### Pupil Teachers play an important role in guiding and counselling their students

A teacher should have compassion for the student and show interest in their welfare without passing judgement or expressing their personal opinions. Teachers can build a friendly rapport with their children by making them comfortable before engaging in conversation.

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ordinator Co

info@bmttc.in

## **Report on PTA Meetings**

A Parents-Teachers Meeting was organised for Class 6-8 students by the respective class Pupil Teacher. The programme formally began with the welcome address by school Principal

Pupil Teacher Miss Juli Kumari interacted with the students and their parents. She talked on the responsibilities and duties of both the students and the parents in upbringing the students as responsible citizens of the country.



Teacher and parents come together to discuss student's performance and devise ways to enrich their learning experience.

Pupil Teacher Mr. Nachiketa also highlighted the weak point of the students who are not regular for class. He urged the parents to keep track of their pupils about the friend circle they are in and also

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check their daily notes given by the teachers. He provided phone numbers of the Professors for the parents to call them if they are in a doubt whether he/she is attending the college lectures or not. Pupil Teacher Mr. Ramesh Kumar and Mr. Heeralal assured the parents that every teacher will give extra efforts and attention if the students find any difficulty in any subject.

Parents were encouraged to appreciate student's participation in all academic activities. This helped to create the necessary consciousness among parents to stimulate their interest in the students and the school.



The meeting helped to create better understanding between parents and teachers and build harmonious relationship between the school and the community

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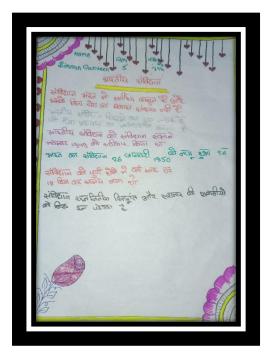
## **Report on Assessment of students learning Home Assignments**

The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.

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Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most of learning of distance learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and get valuable learning experiences in learning process.

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### Report on Assessment of students learning Tests

Test are an essential tool that helps students to self-assess their academic abilities and areas where they need improvement. By reviewing their performance on exams, students can gain insights into their strengths and weaknesses, which can help them set realistic academic goals and develop strategies to achieve them.

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Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills. Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.

Exams are a crucial component of a student's academic journey. It not only helps students to evaluate their knowledge and understanding of the subject but also plays a vital role in building their confidence. Regular exams prepare students to face challenges and perform under pressure, which eventually boosts their self-confidence. As they prepare for exams, students develop a sense of discipline and perseverance, which are essential traits for success in any field. Additionally, receiving positive results in exams serves as a morale booster and encourages students to work harder and aim for better scores. Therefore, exams are not only an assessment tool but also a confidence-building exercise for students.

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## Report on Organizing Academic and Cultural events

Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education.





Participation in cultural activities can improve the academic performance of students



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Participating in cultural activities and achieving success in them can boost students 'selfesteem. Each student has their own skills and interests. When they are given opportunities to explore what they are passionate about, it improves their confidence and self-esteem.





Cultural activities can be an effective way to foster commitment among students

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## **Report on Sports**

Sports develop the physical as well as mental strength in students. Daily physical exercise is essential for students because exercise not only helps students to stay healthy, but it also helps to improve their emotional fitness.



Sports are important in schools because it helps to teach various skills to students like leadership, patience, patience, team efforts, and social skills

Sports should be a major part of the school curriculum because if students stay emotionally and physically healthy, they can easily focus on their studies. Students have to participate in school sports to increase confidence, mental alertness, and self-esteem.

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Sports help students to increase cardiovascular fitness and also increase bone density

Sports and games are a great way to keep children active and healthy without the need for them to miss out on their academic studies. Moreover, physical activity has been medically proven to increase cognitive and memory functions, which can help children perform better in school.

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Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari

www.bmttc.in

#### info@bmttc.in

## **Reports on Maintaining documents**

Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and upto-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.



School documents management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern

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Malti Teachers' Training ( (Affiliated to Aryabhatta Knowledge University & Bihar School Examination Board, Patna) Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road , Motihari East Champaran Bihar-845401

info@bmttc.in

### **Report on Preparation of progress report**

.A progress report is exactly what it sounds like—a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done.

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The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' need One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

Principal Bhuvan Malti College of Education Motihari

Co-ordinator Teaching Practice/Internship Committee B.M.T.T.C., Motihari